

# WCHA Regular Meeting Agenda

08/16/2021

3:30 p.m.

WCHA Community Room

410 E. Eureka Ave., Eureka, IL 61530

**Please review and bring:** Regular Board Packet

- ❖ Call to Order, Roll Call
- ❖ Motion to approve July 19, 2021 Regular Meeting Minutes
- ❖ Recognition of Guests/Audience Participation
- ❖ Committee Reports
  - Finance committee
  - Personnel committee
  - Visionary committee
- ❖ Executive Director's Report – Motion to approve Financial Reports & Review June 30, 2021
  - Vacancies
  - Section 8
  - HUD
  - Rural Development –
  - Maintenance – Work Order Report
  - Evictions
- ❖ Resident Council Report
- ❖ Old Business
  - Discussion of possible – Board Training - tabled
  - Update to Operating Reserve Litigation
- ❖ New Business
  - FY2020 Audit
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- ❖ Adjournment

The **next scheduled Regular meeting** will be held in the community room of the WCHA office at 410 E. Eureka Avenue, Eureka on September 20, 2021.

## WOODFORD COUNTY HOUSING AUTHORITY MISSION STATEMENT

**To serve and empower the citizens of Woodford County by providing adequate and affordable housing with proactive administration of programs to promote self-sufficiency and improve the quality of life.**

**Woodford County Housing Authority  
Regular Board Minutes**

Regular Board Meeting held at Eureka Community Room **August 16, 2021.**

Chairperson Prather called the meeting to order at 3:38 p.m.

Those present were: Chairperson Tammy Prather (via phone); Vice-Chairperson Diana Boschulte; board members; Eric Pigman; Dale Greenhalgh; Donita Curtis; Laura Siscoe; Dorothy Kelso, and Diane Gregoire, Executive Director.

Com. Siscoe made a motion to approve Regular Meeting minutes with the date typo changed to 19<sup>th</sup> not 21st from July 19, 2021 and 2<sup>nd</sup> by Com. Pigman, motion carried.

**Recognition of Guests/Audience Participation: no guests**

Finance committee – nothing at this time

Personnel committee – nothing, ED evaluation done at 3 pm

Visionary committee – nothing

**Director's Report**

**Financial Reports & Review:** As presented and reviewed for June 30, 2021 Low Rent was over by \$3587.81 COVID (Low Rent) expenses were \$2599.79, HCV was under in Admin. Fees \$12491.48 and HAP was under \$1422, COVID(HCV) \$11014.16, Prairie Haven under budget by \$6909.72, Washburn under by \$2756.88, Prairieton was under by \$2028.78 and Management Fund over by \$57.90. Com. Pigman made a motion to approve the financials as presented, 2<sup>nd</sup> by Com. Kelso, motion carried.

**Vacancies** – As of August 9, 2021, we have 1 at South Haven. This is very good.

**Section 8** – Diane explains that for July we had 195 in payment and spent \$83,691 and the average payment was \$431, zero Hard to House families 85 elderly/disabled households with 2 portables.

**HUD** – Still checking on COVID info and questions on operations.

**Rural Development** – AFHMP are due

**Maintenance** – There is a question on the 2018 work order...think that it is a work in progress but she will check.

**Evictions** – None currently

**Resident Council Report** – Nothing currently but Dorothy is glad to be returning as resident commissioner.

**Discussion and possible board training** – Will put something together for after the meeting on the 19<sup>th</sup>.

**Update on Operating Reserve Litigation** – we should know something by Sept. 13th.

**FY2020 Audit** – Going on currently

Com. Pigman makes a motion to adjourn 2<sup>nd</sup> by Com. Siscoe, meeting adjourned at 4:14 p.m.

Respectfully submitted,

Diane Gregoire  
Executive Director

Respectfully submitted,

Tammy Prather  
Chairperson