

WCHA Regular Meeting Agenda

7/17/2023

3:30 p.m.

WCHA Community Room

410 E. Eureka Ave., Eureka, IL 61530

Please review and bring: Regular Board Packet

- ❖ Call to Order, Roll Call
- ❖ Motion to approve June 26, 2023 Regular Meeting Minutes
- ❖ Recognition of Guests/Audience Participation
- ❖ Committee Reports
 - Finance committee
 - Personnel committee
 - Visionary committee
- ❖ Executive Director's Report – Motion to approve Financial Reports & Review as of April 30, 2023
 - Vacancies
 - Section 8
 - HUD
 - Rural Development –
 - Maintenance – Work Order Report
 - Evictions
- ❖ Resident Council Report
- ❖ Old Business
 - Discussion of HUD Notification
 - Discussion of FY 2022 Audit
 -
- ❖ New Business
 -
 - Discussion of Commissioners and terms
- ❖ Adjournment

The **next scheduled Regular meeting** will be held in the community room of the WCHA office at 410 E. Eureka Avenue, Eureka on August 21, 2023.

WOODFORD COUNTY HOUSING AUTHORITY MISSION STATEMENT

To serve and empower the citizens of Woodford County by providing adequate and affordable housing with proactive administration of programs to promote self-sufficiency and improve the quality of life.

**Woodford County Housing Authority
Regular Board Minutes**

Regular Board Meeting held at Eureka Community Room **July 17, 2023.**

Chairperson Prather called the meeting to order at 3:35 p.m.

Those present were: Chairperson, Tammy Prather, Vice-Chairperson, Diana Boschulte (excused absence); board members; Eric Pigman; Dale Greenhalgh; Laura Siscoe; Sue Knepp; Erik Brewer; and Diane Gregoire, Executive Director.

Com. Brewer made a motion to approve Regular Meeting minutes from June 26, 2023, 2nd by Com. Pigman, motion carried.

Recognition of Guests/Audience Participation: Chair Prather's grandkids

Finance committee – nothing new
Personnel committee – nothing new
Visionary committee – nothing new

Director's Report

Financial Reports & Review: Diane reviewed the financials for April 30, 2023. For April we were under budget by \$5004.14 Public Housing, under for Admin. Fees by \$2127.51 and under for HAP by \$827, Prairie Haven was under \$1672.04, Washburn was under \$2126.58, for Prairieton under \$1634.86, for Management under \$747.33. Com. Knepp makes a motion to approve the financial statements as presented, 2nd by Com. Greenhalgh, motion carried.

Vacancies – As of July 14, 2023, we have 1 in Eureka, 1 at South Haven and 0 at Prairie Haven, 0 at Prairieton, and 0 at Washburn.

Section 8 – Diane explains that for June we have 169 in payment and spent \$76,771 and the average payment was \$454, one Hard to House family 80 elderly/disabled households with 1 portable.

HUD – Diane says there is still a push to use the Two Year Tool and they will send the close out grants.

Rural Development – Nothing new

Maintenance – Mike is doing well!

Evictions – One currently to the attorney.

Resident Council Report – nothing to report

Discussion of HUD Notification – Diane states that there is nothing new.

Discussion of FY2022 Audit. – The on-site work is done. No findings but there was an adjustment that needed to be made for recording accrued absences with the fee accountant. We did get a notice on late presumptive failure from HUD. If our audit is not completed within 90 days we risk being put into troubled status.

Discussion of Commissioners and terms – all terms were reviewed and signed

Com. Knepp makes a motion to adjourn 2nd by Com. Greenhalgh, adjourned at 4:02 p.m.

Respectfully submitted,

Respectfully submitted,

Diane Gregoire
Executive Director

Tammy Prather
Chairperson