

WCHA Regular Meeting Agenda

03/18/2024
3:30 p.m.
WCHA Community Room
410 E. Eureka Ave., Eureka, IL 61530

Please review and bring: [Regular Board Packet](#)

- ❖ Call to Order, Roll Call
- ❖ Motion to approve February 26, 2023 Regular Meeting Minutes, Annual Meeting Minutes
- ❖ Recognition of Guests/Audience Participation
- ❖
- ❖ Committee Reports
 - Finance committee
 - Personnel committee
 - Visionary committee
- ❖ Executive Director's Report – Motion to approve Financial Reports & Review December 31, 2023
 - Vacancies
 - Section 8
 - HUD
 - Rural Development –
 - Maintenance – Work Order Report
 - Evictions
- ❖ Resident Council Report
- ❖ Old Business
 - Discussion of HUD notification
- ❖ New Business
 - Discussion and possible approval of Mowing Bids FY 2024
 - Discussion and possible approval of Prairieton Deck Bid
- ❖ Adjournment

The **next scheduled Regular meeting** will be held in the community room of the WCHA office at 410 E. Eureka Avenue, Eureka on April 18, 2024.

WOODFORD COUNTY HOUSING AUTHORITY MISSION STATEMENT

To serve and empower the citizens of Woodford County by providing adequate and affordable housing with proactive administration of programs to promote self-sufficiency and improve the quality of life.

**Woodford County Housing Authority
Regular Board Minutes**

Regular Board Meeting held at Eureka Community Room **March 18, 2024.**

Chairperson Prather called the meeting to order at 3:46 p.m.

Those present were: Chairperson, Tammy Prather, Vice-Chairperson, Diana Boschulte; board members; Eric Pigman; Dale Greenhalgh; Laura Siscoe; Sue Knepp (excused absence); Erik Brewer; and Diane Gregoire, Executive Director.

Com. Brewer made a motion to approve Regular Meeting minutes from February 26, 2024 and Annual Meeting, 2nd by Vice-Chair Boschulte, motion carried.

Recognition of Guests/Audience Participation: No visitors

Finance committee – nothing

Personnel committee – nothing

Visionary committee – had a grant opportunity but it is due March 25

Director's Report

Financial Reports & Review Tabled For December 31, 2023

Vacancies – As of March 15, 2024, we have 1 at Pleasant Valley, 1 at South Haven, 1 at Prairie Haven and 1 at Rosebud Manor.

Section 8 – Diane explains that for February we have 157 in payment and spent \$78732 and the average payment was \$499, one Hard to House families, 74 elderly/disabled households with 1 portable to Chicago and 2 in DuPage .

HUD – Diane says we have submitted our Waiting List as required learning the 5year and annual plan.

Rural Development – Actuals need to be submitted, waiting on fee accountant.

Maintenance – Both part time workers are back now, short turn over times

Evictions – Sent letters but not to attorney at this time.

Resident Council Report – nothing to report

Discussion of HUD Notification – nothing at this time

Discussion of and possible approval of Mowing Bids FY 2024 (Resolution 2024-03) –

Diane reviews the items the bids and there is discussion on Eureka bid, motion made by Com. Siscoe to approve Monfre Lawn Care for Eureka and Kuehn for all other sites as low bid, 2nd by Com. Pigman, motion carried (all in favor).

Discussion of and possible approval of Prairieton Deck bid – (Resolution 2024-04)

There is discussion and Com. Pigman makes a motion to approve the bid at \$7800, 2nd by Com. Siscoe, motion carried (all in favor).

Vice-Chair. Boschulte makes a motion to adjourn the meeting at 4:18 p.m. 2nd by Com. Pigman, motion carried.

Respectfully submitted,

Diane Gregoire
Executive Director

Respectfully submitted,

Tammy Prather
Chairperson