

WCHA Regular Meeting Agenda

5/15/2023

3:30 p.m.

WCHA Community Room

410 E. Eureka Ave., Eureka, IL 61530

Please review and bring: Regular Board Packet

- ❖ Call to Order, Roll Call
- ❖ Motion to approve April 17, 2023 Regular Meeting Minutes
- ❖ Recognition of Guests/Audience Participation
- ❖ Committee Reports
 - Finance committee
 - Personnel committee
 - Visionary committee
- ❖ Executive Director's Report – Motion to approve Financial Reports & Review as of February 28, 2023
 - Vacancies
 - Section 8
 - HUD
 - Rural Development –
 - Maintenance – Work Order Report
 - Evictions
- ❖ Resident Council Report
- ❖ Old Business
 -
 -
- ❖ New Business
 - Discussion and possible approval of CFP Grant 2023 (Resolution 2023-08)
 - Discussion of HUD Notification
- ❖ Adjournment

The **next scheduled Regular meeting** will be held in the community room of the WCHA office at 410 E. Eureka Avenue, Eureka on June 28, 2023.

WOODFORD COUNTY HOUSING AUTHORITY MISSION STATEMENT

To serve and empower the citizens of Woodford County by providing adequate and affordable housing with proactive administration of programs to promote self-sufficiency and improve the quality of life.

**Woodford County Housing Authority
Regular Board Minutes**

Regular Board Meeting held at Eureka Community Room **May 15, 2023.**

Chairperson Prather called the meeting to order at 3:41 p.m.

Those present were: Chairperson, Tammy Prather, Vice-Chairperson, Diana Boschulte; board members; Eric Pigman; Dale Greenhalgh; Laura Siscoe; Sue Knepp; Erik Brewer; and Diane Gregoire, Executive Director.

Com. Siscoe made a motion to approve Regular Meeting minutes from April 17, 2023, 2nd by Com. Pigman, motion carried.

Recognition of Guests/Audience Participation: no one in audience

Finance committee – nothing at this time

Personnel committee – E.D. review in August

Visionary committee – nope

Director's Report

Financial Reports & Review: Diane reviewed the financials for February 28, 2022. For February we were under budget by \$4,833.85 Public Housing, under for Admin. Fees by \$3,809.24 and under for HAP by \$5,571, Prairie Haven was over \$943.14, Washburn was under \$164.76, for Prairieton over \$1258.09, for Management under \$785.42. Com. Pigman makes a motion to approve the financial statements as presented, 2nd by Com. Greenhalgh, motion carried.

Vacancies – As of May 9, 2023, we have 1 in Eureka, 1 at South Haven and 0 at Prairie Haven, 0 at Prairieton, and 0 at Washburn.

Section 8 – Diane explains that for April we have 176 in payment and spent \$78,905 and the average payment was \$448, three Hard to House families 84 elderly/disabled households with 1 portable.

HUD – Diane says there were compliance information exchanged also given information on PBV and EIV recertifications were handled.

Rural Development – We responded to MOR and received Satisfactory rating. We scored 95 on our REAC inspection.

Maintenance – Report is looking good. We are hiring new maintenance fulltime and possible assistant.

Evictions – Possibly 2 coming up.

Resident Council Report – nothing to report

Discussion and possible approval of QSP 2023-08 CFP Grant 2023 (Resolution 2023-08)– Diane informs the board about projects for each line item..the lines have been adjusted to comply with amount awarded from HUD. Com. Pigman makes a motion to approve as presented, 2nd Vice-Chr. Boschulte, motion carried. (Boschulte, Y; Pigman, Y; Brewer, Y; Greenhalgh, Y; Siscoe, Y; Knepp, Y).

Discussion of HUD Notification – Diane reads the letter sent and there is discussion.
Diane will advise when she knows more.

Vice-Chr. Boschulte makes a motion to adjourn 2nd by Com. Knepp, adjourned at 5:01 p.m.

Respectfully submitted,

Diane Gregoire
Executive Director

Respectfully submitted,

Tammy Prather
Chairperson